

**URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES MEETING – MINUTES  
THURSDAY, JUNE 8, 2023**

Present: Mubarak Bashir, Jeff Clark, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen

Attended via Zoom: Denise Friedman

Absent/Excused: Nicole Reinhardt, Taj Smith

Media Notification: The Democrat and Chronicle was notified of the June 8, 2023 meeting on May 31, 2023 with notice posted in the school and on the UCCS website.

**BOARD MEETING**

The meeting was called to order at 6:03 p.m. by Mubarak Bashir and the Mission Statement was shared.

**Roll Call:** Mubarak Bashir, Jeff Clark, Denise Friedman (via Zoom), Zahira Jimenez, Lynn McCarthy, Miriam Miranda-Jurado, Bliss Owen, Carl Parris, Amy Rawleigh-Schiavi, Michael Samuel

**Motion 230608.1** Upon a motion by Jeff Clark and duly seconded by Zahira Jimenez, the following was submitted for approval: **RESOLVED** to approve the June 8, 2023 meeting agenda.

Voting in the affirmative: Mubarak Bashir, Jeff Clark, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen

Voting in the negative: None

**Motion 230608.1 passed 5 to 0**

**Motion 230608.2** Upon a motion by Bliss Owen and duly seconded by Zahira Jimenez, the following was submitted for approval: **RESOLVED** to approve the May 11, 2023 meeting minutes.

Voting in the affirmative: Mubarak Bashir, Jeff Clark, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen

Voting in the negative: None

**Motion 230608.2 passed 5 to 0**

**PUBLIC COMMENTS - None**

**TREASURER'S REPORT – Bliss Owen (Please Refer to Attached Report)**

- Financial reports were shared in advance
- Revenue is very close to being on budget
- Expenses are lower
- Under budget mainly due to personnel expenses
- Cash is strong
- Not much movement with the market – investments stable
- Interest on sweep account is \$53K
- Will need to revisit the per pupil funds in the future if the school remains open
- Still waiting for invoices from the landlord

**GOVERNANCE COMMITTEE REPORT – Mubarak Bashir**

- Recommendation for an adjustment to officer appointments made at the May meeting
- Board Chair and Governance Committee recommends:
  - Vice Chair: Zahira Jimenez
  - Secretary: Jeff Clark

**Motion 230608.3** Upon a motion by Miriam Miranda-Jurado and duly seconded by Bliss Owen, the following was submitted for approval: **RESOLVED** to approve the appointment of Zahira Jimenez, Vice Chair.

Voting in the affirmative: Mubarak Bashir, Jeff Clark, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen

Voting in the negative: None

**Motion 230608.3 passed 5 to 0**

**Motion 230608.4** Upon a motion by Miriam Miranda-Jurado and duly seconded by Bliss Owen, the following was submitted for approval: **RESOLVED** to approve the appointment of Jeff Clark, Secretary.

Voting in the affirmative: Mubarak Bashir, Jeff Clark, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen

Voting in the negative: None

**Motion 230608.4 passed 5 to 0**

- Slate of Officers for the 2023-2024 School Year:

**Chair:** Mubarak Bashir  
**Vice Chair:** Zahira Jimenez  
**Secretary:** Jeff Clark  
**Treasurer:** Denise Friedman  
**Governance Committee Chair:** Nicole Reinhardt

- Board member applications are currently on hold – we have a pool to consider if the school remains open

## CHAIR REPORT – Mubarak Bashir – No Report

### MANAGEMENT REPORTS – Lynn McCarthy, CEO, and Leadership Team Members

- Invitations for the graduation ceremony shared
- Dashboard
  - One student left UCCS due to anticipation of closure
    - ✓ Opening at another charter school and sibling able to enroll also
  - 34 Students with Disabilities and one more to be added when a meeting is rescheduled
  - Five students moved out
    - ✓ Two of the five students moved to different state and two others went to different placements
  - Six students have qualified for services
    - ✓ Two more students are in the process
  - We could have 37 students by the start of the next school year without adding any new students that qualify
  - Board member inquired about whether any students might be departing due to the closure possibility
    - ✓ Some students are holding placements at another school in the event of closure
    - ✓ Some families are not putting in any other applications and will home school if UCCS closes
  - 272 applications – majority are in grades five and seven
  - Decisions will need to be made in the future as we only have seven students for kindergarten that have completed the paperwork and none on the wait list
    - ✓ There were 1,000 openings for kindergarten in all charter schools
- Attendance
  - Still at 84%
  - Working on an Attendance Plan that will be shared with the BoT soon
    - ✓ Captures plans in place and other plans for the future
    - ✓ Leadership will meet tomorrow to review
    - ✓ Identifying certain groups
    - ✓ Absenteeism is a direct relationship to how our students are performing academically
    - ✓ Team has been involved and attempting to resolve the chronic absences
- Discipline
  - Out of school suspensions increased for May
  - SWIS report highlights the repetitive timing and class for incidents
    - ✓ Need to address/understand what is happening in class
    - ✓ Need to address/understand the disruptions and defiance involving the same students
- Staff Data is consistent
- iReady Data

- Continuing to administer some assessments
- In the process of scrubbing all data
- Looking at the comparison of the number of students tested with us in the fall – the reports need to be built
- Working to develop the best data
- 90% of our students have completed testing and continuing to finish up with those chronically absent so we can share the most accurate data
- High level reporting was shared highlighting positive results
- Students moved from 12% to 29% at or above grade level
- Looking at a targeted summer school for students that are one grade level below
- Summer School and Tutoring
  - Looking at a tutoring option for one hour before school or one hour after school using UCCS staff members for the next school year
  - Discussion took place with board members regarding the current after school program with data highlighting effectiveness of the program – academics or enrichment
  - Setting goals
- Graduation will be held on June 20
- Field Day to be held at Ellison Park on June 15 for K-8
  - A number of special activities set for K-4 and 5-8 rotations
  - Bounce house and slide
  - Gaming truck for older students
  - Hot dogs on the grill
  - Caterer will serve potato salad, macaroni salad and chips
- Awards Assembly for Grades 1-7 to be held on June 16
  - Recognizing our students
  - Two grade levels will gather together and will be presented with medals on ribbons
  - Certificates received from the State - each student will receive a moving up certificate
  - Kindergarten will have a moving up ceremony with singing songs and cookies in the classroom

**Michael Samuel:**

- Smile Mobile made three visits to the school
  - A number of our students received extensive dental care with crowns and fillings
- School Dance K-5 was a nice experience
- Urban League After School Program ended today and students received their stipend checks
- Track team enjoyed a successful season
  - Excellent results and competed vs. 20 teams
  - Great attitude and success
  - Some of our students have been invited to participate in a track club

**PUBLIC COMMENTS**

- Discussed different catering options for school meals
- Discussed a possible future Literacy Specialist job posting
  
- Board Chair recognized the two-term service of board members Bliss Owen and Miriam Miranda-Jurado as their second terms are expiring on June 30, 2023.

**Motion 230608.5**            Upon a motion by Jeff Clark and duly seconded by Zahira Jimenez, the following was submitted for approval: **RESOLVED** to adjourn the meeting at 7:26 p.m.

Voting in the affirmative:    Mubarak Bashir, Jeff Clark, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen

Voting in the negative:        None

**Motion 230608.5 passed 5 to 0**

**NEXT BOARD MEETING:    Thursday, July 13, 2023**

Urban Choice Charter School  
Treasurer's Report for **Website and Dashboard**

The Finance Committee met on May 22, 2023 to review the April financials.  
Our next meeting is June 27, 2023 at 12:00 p.m.

Results for the ten months ended April 30, 2023:

	YTD Actual	YTD Budget	YTD Variance
Revenue	6,000,689	6,019,680	(18,991)
Expenses	5,542,965	5,786,468	(243,503)
Revenue over Expenses	457,724	233,212	224,512
Total Assets	<u><u>6,406,878</u></u>	(includes cash of \$4,738,195)	
Total Liabilities	1,616,271		
Net Assets	<u><u>4,790,607</u></u>		
	<u><u>6,406,878</u></u>		