

**URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES MEETING – MINUTES  
THURSDAY, MARCH 9, 2023**

Present: Mubarak Bashir, Zahira Jimenez, Nicole Reinhardt, Taj Smith

Attending Remotely: Miriam Miranda-Jurado

Absent/Excused: Bliss Owen

Guests: Jeff Clark, Denise Friedman, Prospective Board Members, Kirsten Barclay, Esq.

Media Notification: The Democrat and Chronicle was notified of the March 9, 2023 meeting on March 2, 2023 with notice posted in the school and on the UCCS website.

6:00 p.m. Board Training: Performance Framework Benchmark #7 & Indicators by Beth Mascitti-Miller

**BOARD MEETING**

The meeting was called to order at 6:24 p.m. by Mubarak Bashir and the Mission Statement was shared.

**Roll Call:** Mubarak Bashir, Jeff Clark, Zahira Jimenez, Lynn McCarthy, Miriam Miranda-Jurado (Zoom), Amy Rawleigh-Schiavi, Nicole Reinhardt, Michael Samuel, Taj Smith

**Motion 230309.1** Upon a motion by Taj Smith and duly seconded by Nicole Reinhardt, the following was submitted for approval: **RESOLVED** to approve the March 9, 2023 meeting agenda.

Voting in the affirmative: Mubarak Bashir, Zahira Jimenez, Miriam Miranda-Jurado, Nicole Reinhardt, Taj Smith

Voting in the negative: None

**Motion 230309.1 passed 5 to 0**

**Motion 230309.2** Upon a motion by Taj Smith and duly seconded by Nicole Reinhardt, the following was submitted for approval: **RESOLVED** to approve the February 3, 2023 meeting minutes.

Voting in the affirmative: Mubarak Bashir, Zahira Jimenez, Miriam Miranda-Jurado, Nicole Reinhardt, Taj Smith

Voting in the negative: None

**Motion 230309.2 passed 5 to 0**

**PUBLIC COMMENTS:** None

**TREASURER'S REPORT:**

- Financial reports were distributed for review

**GOVERNANCE COMMITTEE – Nicole Reinhardt**

- Review of board member applicants received through Indeed planned for the next Governance Committee meeting
  - Will make decisions about going forward with each applicant
- Retreat included review
- Flyers are completed
  - Discussion related to proceeding
    - ✓ Board member flyer
    - ✓ Parent board member flyer
    - ✓ Committee member flyer

## **CHAIR REPORT – Mubarak Bashir - No Report**

- Shared that a call was received from the Democrat and Chronicle regarding recommendation for non-renewal

## **MANAGEMENT REPORTS – Lynn McCarthy, CEO, and Leadership Team Members**

- Dashboard
  - Current enrollment at 386
    - ✓ One student transferred
    - ✓ Wait list families are reluctant to move students this late in the school year
  - Applications for 2023-24 to date at 301
- Attendance
  - Went up 3 percentage points
    - ✓ Competition in place within the grade level bands
    - ✓ It is up to the schools to do their best to get students to come to school
    - ✓ Shared with families that we cannot improve test scores if students are not in school
- Discipline
  - ATS decreased
  - Average referrals were higher in February
  - Plans for correcting
    - ✓ The 5<sup>th</sup> and 7<sup>th</sup> grade classrooms have been problematic
    - ✓ Team is holding Town Hall meetings to discuss the issues
    - ✓ Addressing by groups
    - ✓ Holding family meetings
  - Health teachers presenting: “Getting Along Together”
  - Grade 7 girls’ group is in place
    - ✓ Addressing issues that developed in February and carried into March
  - Interim data for iReady – K-8 data
  - BoT inquired about withdrawn students
  - BoT inquired about attendance – all groups seem to improve while ELL increased 10% - some attending on a regular basis
  - Lottery policy is remaining the same
  - Discussed Dr. Elizabeth Mascitti-Miller’s deliverables
    - ✓ Contract expires March 31, 2023
    - ✓ Recommending that contract be extended until June 30, 2023
      - Reviewing next year’s assessment schedule
      - Curriculum adjustments
      - Leadership summer retreat capacity building
      - Building playbooks for curriculum

**Motion 230309.3** Upon a motion by Taj Smith and duly seconded by Nicole Reinhardt, the following was submitted for approval: **RESOLVED** to authorize a contract extension for Dr. Mascitti-Miller's Professional Services Agreement through June 30, 2023.

Voting in the affirmative: Mubarak Bashir, Zahira Jimenez, Miriam Miranda-Juardo, Nicole Reinhardt, Taj Smith

Voting in the negative: None

**Motion 230309.3 passed 5 to 0**

#### **ACTION ITEMS**

- Working on board evaluation
- Working on CEO evaluation
- Flyers to be distributed

**Motion 230309.4** Upon a motion by Miriam Miranda-Jurado and duly seconded by Taj Smith, the following was submitted for approval: **RESOLVED** that the Board of Trustees enter Executive Session to discuss litigation at 6:53 p.m.

Voting in the affirmative: Mubarak Bashir, Zahira Jimenez, Miriam Miranda-Juardo, Nicole Reinhardt, Taj Smith

Voting in the negative: None

**Motion 230309.4 passed 5 to 0**

**Motion 230309.5** Upon a motion by Taj Smith and duly seconded by Nicole Reinhardt, the following was submitted for approval: **RESOLVED** that the Board of Trustees end Executive Session at 7:49 p.m.

Voting in the affirmative: Mubarak Bashir, Zahira Jimenez, Miriam Miranda-Juardo, Nicole Reinhardt, Taj Smith

Voting in the negative: None

**Motion 230309.5 passed 5 to 0**

**Motion 230309.6** Upon a motion by Taj Smith and duly seconded by Nicole Reinhardt, the following was submitted for approval: **RESOLVED** that the Board of Trustees adjourned the meeting at 7:49 p.m.

Voting in the affirmative: Mubarak Bashir, Zahira Jimenez, Miriam Miranda-Juardo, Nicole Reinhardt, Taj Smith

Voting in the negative: None

**Motion 230309.6 passed 5 to 0**

**NEXT BOARD MEETING: April 13, 2023**

Urban Choice Charter School  
Treasurer's Report for **Website and Dashboard**

The Finance Committee did not meet in February.

Results for the seven months ended January 31, 2023:

|                       | YTD<br>Actual    | YTD<br>Budget                  | YTD<br>Variance |
|-----------------------|------------------|--------------------------------|-----------------|
| Revenue               | 4,160,450        | 4,130,018                      | 30,432          |
| Expenses              | 3,840,681        | 3,903,319                      | (62,638)        |
| Revenue over Expenses | 319,769          | 226,699                        | 93,070          |
| <br>                  |                  |                                |                 |
| Total Assets          | <u>5,945,892</u> | (includes cash of \$4,679,392) |                 |
| <br>                  |                  |                                |                 |
| Total Liabilities     | 1,293,240        |                                |                 |
| Net Assets            | <u>4,652,652</u> |                                |                 |
|                       | <u>5,945,892</u> |                                |                 |

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