

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES MEETING – MINUTES
THURSDAY, MAY 11, 2023**

Present: Mubarak Bashir, Denise Friedman, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen, Nicole Reinhardt, Taj Smith

Absent/Excused: Jeff Clark

Media Notification: The Democrat and Chronicle was notified of the May 11, 2023 Annual Meeting and Regular Board Meeting on May 1, 2023 with notice posted in the school and on the UCCS website.

ANNUAL MEETING

- The Annual Meeting was called to order at 6:28 p.m.
- The slate of officers for the 2023-2024 school year recommended and presented by the Board Chair and Governance Committee:

Chair: Mubarak Bashir

Vice Chair: TBD

Secretary: Zahira Jimenez

Treasurer: Denise Friedman

Governance Committee Chair: Nicole Reinhardt

Motion 230511.1 Upon a motion by Bliss Owen and duly seconded by Nicole Reinhardt, the following was submitted for approval: **RESOLVED** to approve the appointment of the slate of officers for the 2023-2024 school year as presented.

Voting in the affirmative: Mubarak Bashir, Denise Friedman, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen, Nicole Reinhardt, Taj Smith

Voting in the negative: None

Motion 230511.1 passed 7 to 0

Motion 230511.2 Upon a motion by Bliss Owen and duly seconded by Taj Smith, the following was submitted for approval: **RESOLVED** to adjourn the Annual Meeting at 6:30 p.m.

Voting in the affirmative: Mubarak Bashir, Denise Friedman, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen, Nicole Reinhardt, Taj Smith

Voting in the negative: None

Motion 230511.2 passed 7 to 0

BOARD MEETING

The regular board meeting was called to order at 6:30 p.m. by Mubarak Bashir and the Mission Statement was shared.

Roll Call: Mubarak Bashir, Denise Friedman, Zahira Jimenez, Beth Mascitti-Miller, Lynn McCarthy, Miriam Miranda-Jurado, Bliss Owen, Carl Parris, Amy Rawleigh-Schiavi, Nicole Reinhardt, Michael Samuel, Taj Smith

Motion 230511.3 Upon a motion by Nicole Reinhardt and duly seconded by Taj Smith, the following was submitted for approval: **RESOLVED** to approve the May 11, 2023 meeting agenda.

Voting in the affirmative: Mubarak Bashir, Denise Friedman, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen, Nicole Reinhardt, Taj Smith

Voting in the negative: None

Motion 230511.3 passed 7 to 0

Motion 230511.4 Upon a motion by Nicole Reinhardt and duly seconded by Taj Smith, the following was submitted for approval: **RESOLVED** to approve the April 13, 2023 meeting minutes.

Voting in the affirmative: Mubarak Bashir, Denise Friedman, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen, Nicole Reinhardt, Taj Smith

Voting in the negative: None

Motion 230511.4 passed 7 to 0

PUBLIC COMMENTS:

- No comments

TREASURER'S REPORT: Bliss Owen (Refer to Attachment)

- Finance Committee met and reviewed the March financials
- Proposed budget was shared
- Per Pupil is currently at the same rate as this school year – waiting for confirmation
- Budget includes a 3% wage increase for employees
- Retained the same incentives as in place for this school year
- A student that graduated from UCCS has an HR degree and reached out with interest to apply for the position
- Includes an increase in the lease payments
- Will wait until the Per Pupil is confirmed
- Until confirmed, adjustment made to the text book purchase so that the budget is even

Motion 230511.5 Upon a motion by Bliss Owen and duly seconded by Denise Friedman, the following was submitted for approval: **RESOLVED** to approve the School Budget for the 2023-2024 School Year as presented.

Voting in the affirmative: Mubarak Bashir, Denise Friedman, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen, Nicole Reinhardt, Taj Smith

Voting in the negative: None

Motion 230511.5 passed 7 to 0

GOVERNANCE COMMITTEE – Nicole Reinhardt

- Board member recruitment is currently paused after seating two new members and submission of a UCCS parent application

CHAIR REPORT – Mubarak Bashir

- Expressed appreciation for patience with board seating of new board member Denise
- Inquired about staff atmosphere at UCCS
 - Leadership shared that what the BoT observed at the Staff Appreciation Luncheon is accurate
 - ✓ Staff and Leadership are remaining quite positive
 - ✓ Leadership is positive and visible
 - ✓ Culture is positive
 - ✓ Putting the students first

MANAGEMENT REPORTS – Lynn McCarthy, CEO, and Leadership Team Members

- Dashboard
 - Current enrollment at 381
 - One student – change made in CSE meeting – placement required a need to return to the RCSD
 - Offers are out, but families are not moving at this time
 - 113 students on our wait list for this current school year
 - 88 students left UCCS
 - 100 new students enrolled
 - Application and enrollment
 - ✓ 262 applications
 - ✓ 46 openings in kindergarten
 - ✓ 18 that were going to enroll and now at 15
- Attendance
 - Increased 2% from last month
 - Phone calls home
 - CPS calls
 - Positive reinforcement
- Behavior
 - Significant improvements
 - ✓ Only one student had three or more referrals

- Amy and Carl implemented:
 - ✓ Met with Den Leaders
 - ✓ Shared concerns
 - ✓ Asked for specifics within grade levels
 - ✓ K-1 daily check ins with breaks throughout the day
 - ✓ Den Leaders pushing into the classrooms
 - ✓ Workshops were tailored to the specific behaviors
 - ✓ More positive praise calls
 - ✓ Restorative circles
 - ✓ Behavior trackers
 - ✓ Girls group was started in Middle School
 - ✓ Weekly Town Hall Meetings are powerful
 - ✓ Involving all stakeholders
 - ✓ Continuing to communicate
 - ✓ Positive incentives
 - ✓ Board member inquired about comparisons to last year (March)
- Staffing
 - One staff member left due to a full scholarship for his Masters
- Staff Advisory meeting
 - No additional feedback on the calendar
 - Presented budget as well
 - ✓ Most significant questions were related to the retention bonus
- Staff Appreciation Week
 - On Monday: Each staff received lottery tickets
 - ✓ Some winners (\$50)
 - On Tuesday: Luncheon by the Board of Trustees
 - On Wednesday: Starbucks
 - On Thursday: Coffee and Donuts
 - Friday: Snack Day
 - Secured donations from staff and six pairs of track sneakers by Insero
 - ✓ Michael Samuel communicated with Fleet Feet and UCCS was able to outfit every member of the track team with donated track shoes
 - Fleet Feet came in last minute and sized/fitted every track team member and their coaches

Michael Samuel:

- K-5 School Dance to be held next Wednesday from 6-7:30 p.m.
- Willow visited UCCS to provide Part One of training with our 7th and 8th graders
 - Boundaries
 - Healthy relationships
 - Social Media
 - Our students are creating their own Safety Plan
 - Part Two has been postponed due to a family crisis
- Smile Mobile returns tomorrow and again on the 25th of May

- School Calendar is based on the Rochester City School District

Motion 230511.6 Upon a motion by Taj Smith and duly seconded by Bliss Owen, the following was submitted for approval: **RESOLVED** to approve the School Calendar for the 2023-2024 School Year as presented.

Voting in the affirmative: Mubarak Bashir, Denise Friedman, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen, Nicole Reinhardt, Taj Smith

Voting in the negative: None

Motion 230511.6 passed 7 to 0

Motion 230511.7 Upon a motion by Bliss Owen and duly seconded by Denise Friedman, the following was submitted for approval: **RESOLVED** to adjourn the meeting at 7:21 p.m.

Voting in the affirmative: Mubarak Bashir, Denise Friedman, Zahira Jimenez, Miriam Miranda-Jurado, Bliss Owen, Nicole Reinhardt, Taj Smith

Voting in the negative: None

Motion 230511.7 passed 7 to 0

NEXT BOARD MEETING: June 8, 2023

Urban Choice Charter School
Treasurer's Report for **Website and Dashboard**

The Finance Committee met on April 25, 2023.
Our next meeting is May 22nd at 12:00 p.m.

Results for the nine months ended March 31, 2023:

	YTD Actual	YTD Budget	YTD Variance
Revenue	5,446,637	5,407,283	39,354
Expenses	4,963,859	5,164,788	(200,929)
Revenue over Expenses	482,778	242,495	240,283
Total Assets	<u>5,893,668</u>	(includes cash of \$5,201,320)	
Total Liabilities	1,078,008		
Net Assets	<u>4,815,660</u>		
	<u>5,893,668</u>		